



Federal Supply Service
Authorized Federal Supply Schedule Price List

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage! ®, a menu-driven database system. The INTERNET address GSA Advantage! ® is: GSAAdvantage.gov.

SPECIAL ITEM NUMBER 132-51 - INFORMATION TECHNOLOGY (IT) PROFESSIONAL SERVICES

Seventh Sense Consulting, LLC

14626 Crossfield Way

Woodbridge, VA 22191

Office: 202-438-7195

Fax: 855-322-7247

Contract Number: **47QTCA19D00EQ**

Period Covered by Contract: **July 3, 2019 through July 2, 2024**

General Services Administration
Federal Acquisition Service

For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at fss.gsa.gov.
Contract period

Note 1: All non-professional labor categories must be incidental to and used solely to support hardware, software, and/or professional services, and cannot be purchased separately.

Note 2: Offerors and Agencies are advised that the Group 70 – Information Technology Schedule is not to be used as a means to procure services which properly fall under the Brooks Act. These services include, but are not limited to, architectural, engineering, mapping, cartographic production, remote sensing, geographic information systems, and related services. FAR 36.6 distinguishes between mapping services of an A/E nature and mapping services which are not connected nor incidental to the traditionally accepted A/E Services.

Note 3: This solicitation is not intended to solicit for the reselling of IT Professional Services, except for the provision of implementation, maintenance, integration, or training services in direct support of a product. Under such circumstances the services must be performance by the publisher or manufacturer or one of their authorized agents.



Customer Information:

1a. Table of Awarded Special Item Number(s) with appropriate cross-reference to page numbers:

SIN	Description
132-51	IT Professional Services

1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract. This price is the Government price based on a unit of one, exclusive of any quantity/dollar volume, prompt payment, or any other concession affecting price. Those contracts that have unit prices based on the geographic location of the customer, should show the range of the lowest price, and cite the areas to which the prices apply. See page.11

1c. If the Contractor is proposing hourly rates a description of all corresponding commercial job titles, experience, functional responsibility, and education for those types of employees or subcontractors who will perform services shall be provided. If hourly rates are not applicable, indicate “Not applicable” for this item. Starting on page.8

2. Maximum Order: \$500,000.00

3. Minimum Order: \$100.00

4. Geographic Coverage (delivery Area): V-48 States, DC

5. Point(s) of production (city, county, and state or foreign country): N/A

6. Discount from list prices or statement of net price: Government net prices (discounts already deducted).

7. Quantity discounts: None offered

8. Prompt payment terms: Net 30 days

9a. Notification that Government purchase cards are accepted up to the micro-purchase threshold: Yes

9b. Notification whether Government purchase cards are accepted or not accepted above the micro-purchase threshold: Will not accept over the micro purchase threshold

10. Foreign items (list items by country of origin): None

11a. Time of Delivery (Contractor insert number of days): Specified on the Task Order and shall deliver or perform services in accordance with the terms negotiated in an agency’s order.



- 11b. Expedited Delivery.** The Contractor will insert the sentence “Items available for expedited delivery are noted in this price list.” under this heading. The Contractor may use a symbol of its choosing to highlight items in its price list that have expedited delivery: Contact Contractor
- 11c. Overnight and 2-day delivery.** The Contractor will indicate whether overnight and 2-day delivery are available. Also, the Contractor will indicate that the schedule customer may contact the Contractor for rates for overnight and 2-day delivery: Contact Contractor
- 11d. Urgent Requirements.** The Contractor will note in its price list the “Urgent Requirements” clause of its contract and advise agencies that they can also contact the Contractor’s representative to effect a faster delivery: Contact Contractor
- 12. F.O.B Points(s):** Destination
- 13a. Ordering Address(es):**
Seventh Sense Consulting, LLC
14626 Crossfield Way
Woodbridge, VA 22191
Office: 202-438-7195
Fax: 855-322-7247
- 13b. Ordering procedures:** For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA’s), and a sample BPA can be found at the GSA/FSS Schedule homepage (fss.gsa.gov/schedules).
- 14. Payment address(es):**
Seventh Sense Consulting, LLC
14626 Crossfield Way
Woodbridge, VA 22191
- 15. Warranty provision.:** Contractor’s standard commercial warranty.
- 16. Export Packing Charges (if applicable):** N/A
- 17. Terms and conditions of Government purchase card acceptance (any thresholds above the micro-purchase level):** Contact Contractor
- 18. Terms and conditions of rental, maintenance, and repair (if applicable):** N/A
- 19. Terms and conditions of installation (if applicable):** N/A
- 20. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable):** N/A
- 20a. Terms and conditions for any other services (if applicable):** N/A
- 21. List of service and distribution points (if applicable):** N/A
- 22. List of participating dealers (if applicable):** N/A



- 23. Preventive maintenance (if applicable): N/A
- 24a. Environmental attributes, e.g., recycled content, energy efficiency, and/or reduced pollutants: N/A
- 24b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contractor's website or other location.) The EIT standards can be found at: www.Section508.gov/.
- 25. Data Universal Numbering System (DUNS) number: 078425777
- 26. Notification regarding registration in the System for Award Management (SAM) Database: Registered

TERMS AND CONDITIONS APPLICABLE TO INFORMATION TECHNOLOGY (IT) PROFESSIONAL SERVICES (SPECIAL ITEM NUMBER 132-51) AND IDENTITY AND ACCESS MANAGEMENT PROFESSIONAL SERVICES (SPECIAL ITEM NUMBER 132-60F)

1. SCOPE

- a. The prices, terms and conditions stated under Special Item Number 132-51 Information Technology Professional Services apply exclusively to IT Professional Services within the scope of this Information Technology Schedule.
- b. The Contractor shall provide services at the Contractor's facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

2. PERFORMANCE INCENTIVES I-FSS-60 Performance Incentives (April 2000)

- a. Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract.
- b. The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.
- c. Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity's mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

3. ORDER

- a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order.



Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.

- b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

4. PERFORMANCE OF SERVICES

- a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.
- b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.
- c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.
- d. Any Contractor travel required in the performance of IT Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.

5. STOP-WORK ORDER (FAR 52.242-15) (AUG 1989)

- (a) The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either-
 - (1) Cancel the stop-work order; or
 - (2) Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.
- (b) If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if-
 - (1) The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and
 - (2) The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided, that, if the Contracting Officer decides the facts justify the



action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.

- (c) If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.
- (d) If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.

6. INSPECTION OF SERVICES

The Inspection of Services–Fixed Price (AUG 1996) (Deviation – May 2003) clause at FAR 52.246-4 applies to firm-fixed price orders placed under this contract. The Inspection–Time-and-Materials and Labor-Hour (MAY 2001) (Deviation – May 2003) clause at FAR 52.246-6 applies to time-and-materials and labor-hour orders placed under this contract.

7. RESPONSIBILITIES OF THE CONTRACTOR

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Dec 2007) Rights in Data – General, may apply.

8. RESPONSIBILITIES OF THE ORDERING ACTIVITY

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT Professional Services.

9. INDEPENDENT CONTRACTOR

All IT Professional Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

10. ORGANIZATIONAL CONFLICTS OF INTEREST

- a. Definitions.

“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

“Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.



- b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries, and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

11. INVOICES

The Contractor, upon completion of the work ordered, shall submit invoices for IT Professional services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

12. PAYMENTS

For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to time-and-materials orders placed under this contract. For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to labor-hour orders placed under this contract. 52.216-31(Feb 2007) Time-and-Materials/Labor-Hour Proposal Requirements—Commercial Item Acquisition As prescribed in 16.601(e)(3), insert the following provision:

- (a) The Government contemplates award of a Time-and-Materials or Labor-Hour type of contract resulting from this solicitation.
- (b) The offeror must specify fixed hourly rates in its offer that include wages, overhead, general, and administrative expenses, and profit. The offeror must specify whether the fixed hourly rate for each labor category applies to labor performed by—
 - (1) The offeror;
 - (2) Subcontractors; and/or
 - (3) Divisions, subsidiaries, or affiliates of the offeror under a common control.

13. RESUMES

Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

14. INCIDENTAL SUPPORT COSTS

Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.



15. APPROVAL OF SUBCONTRACTS

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

16. DESCRIPTION OF IT PROFESSIONAL SERVICES AND PRICING

- a. The Contractor shall provide a description of each type of IT Service offered under Special Item Numbers 132-51 IT Professional Services should be presented in the same manner as the Contractor sells to its commercial and other ordering activity customers. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles (labor categories) for those individuals who will perform the service should be provided.
- b. Pricing for all IT Professional Services shall be in accordance with the Contractor's customary commercial practices; e.g., hourly rates, monthly rates, term rates, and/or fixed prices, minimum general experience and minimum education.

LABOR CATEGORY DESCRIPTIONS (132-51)

Labor Category	Functional Responsibility	Education	Years Experience
Sr. IT PM Analyst	Responsible for performing senior level program management analytic support for Information Technology tasks, programs and projects. Performs day to day operational support. Works with leadership to develop strategic materials. Provides analytical support and reviews for Information Technology programs including budgetary, risks, issues, accomplishments, milestones, program direction and critical project reporting. Creates, applies, and maintains tools to track program, project, or task performance data including cost, schedule and performance data. Creates routine reports and provide oral and written discussions of analytical findings using narrative and graphic forms. Provides guidance and supervision to daily support staff.	Bachelors	6



<p>IT PM Analyst</p>	<p>Responsible for performing program management analytic support for Information Technology tasks, programs and projects. Performs day to day operational support. Works with leadership to develop strategic materials. Provides analytical support and reviews for Information Technology programs including budgetary, risks, issues, accomplishments, milestones, program direction and critical project reporting. Creates, applies, and maintains tools to track program, project, or task performance data including cost, schedule and performance data. Creates routine reports and provide oral and written discussions of analytical findings using narrative and graphic forms.</p>	<p>Bachelors</p>	<p>4</p>
<p>Sr Program Manager</p>	<p>Responsible for consulting with the client to ensure conformity to project and contractual obligations for Information Technology projects/initiatives. Applies knowledge and understanding of all phases of systems development lifecycle; including identification, design, development, implementation, deployment and maintenance. Oversees the analysis, design and development of new systems and system enhancements. Approves documentation standards, system specifications, feasibility and policy recommendations. Establishes and maintains technical and financial reports in order to show project progress to clients. Provides guidance and supervision to daily support staff.</p>	<p>Bachelors</p>	<p>6</p>
<p>Subject Matter Expert III</p>	<p>Responsible for providing expert experience and knowledge related to Information Technology tasks, initiatives, projects and programs. Maintains expertise in technical and functional areas to include but not limited to; information assurance, systems development, infrastructure, cyber security, operations, hardware, software, processes, systems and tools. Develops detailed solutions, designs, environments, architectures</p>	<p>Bachelors</p>	<p>5</p>



	<p>and provides expert advice and reviews for a variety of systems and engineering areas. Responsible for overseeing project implementation. Provides guidance and supervision to daily support staff.</p>		
<p>Subject Matter Expert II</p>	<p>Responsible for providing expert experience and knowledge related to Information Technology tasks, initiatives, projects and programs. Maintains expertise in technical and functional areas to include but not limited to; information assurance, systems development, infrastructure, cyber security, operations, hardware, software, processes, systems and tools. Develops detailed solutions, designs, environments, architectures and provides expert advice and reviews for a variety of systems and engineering areas. Responsible for overseeing project implementation.</p>	<p>Bachelors</p>	<p>4</p>
<p>Technical Editor/Writer**</p>	<p>Responsible for writing reports, manuals, training courses and other documents, and ensures quality of those documents. Reviews grammar, writing style and syntax of documentation.</p>	<p>Associates</p>	<p>2</p>
<p>Systems Integration SME/Training Specialist</p>	<p>Responsible for analysis and implementation of systems integration. Performs integration of diverse platforms and applications. Supports analysis, preparation, and verification of the configuration and integration of data interfaces, underlying networks, and back-end repositories. Performs systems training and systems integration training; organizes, prepares and conducts training and educational programs for related information systems. Maintains record of training activities, and program effectiveness.</p>	<p>Bachelors</p>	<p>6</p>



**LABOR CATEGORY RATES GSA SCHEDULE CONTRACT INFORMATION TECHNOLOGY (IT)
SERVICES (All rates below include IFF)**

SIN	LCAT	7/3/2019-7/2/2020	7/3/2020-7/2/2021	7/3/2021-7/2/2022	7/3/2022-7/2/2023	7/3/2023-7/2/2024
132-51	<i>Sr. IT PM Analyst</i>	\$126.17	\$ 129.32	\$ 132.56	\$ 135.87	\$ 139.27
132-51	<i>IT PM Analyst</i>	\$90.77	\$ 93.04	\$ 95.37	\$ 97.75	\$ 100.19
132-51	<i>Sr Program Manager</i>	\$124.51	\$ 127.62	\$ 130.81	\$ 134.08	\$ 137.44
132-51	<i>Subject Matter Expert III</i>	\$103.05	\$ 105.63	\$ 108.27	\$ 110.97	\$ 113.75
132-51	<i>Subject Matter Expert II</i>	\$91.85	\$ 94.15	\$ 96.50	\$ 98.91	\$ 101.39
132-51	<i>Technical Editor/Writer**</i>	\$49.46	\$ 50.70	\$ 51.96	\$ 53.26	\$ 54.59
132-51	<i>Systems Integration SME/Training Specialist</i>	\$124.24	\$ 127.35	\$ 130.53	\$ 133.79	\$ 137.14

Allowed Substitutions for Awarded Labor Categories

<u>Labor Category</u>	<u>Min Edu</u>	<u>Min Exp</u>	<u>PhD</u>	<u>Masters</u>	<u>Bachelors</u>	<u>Associate</u>	<u>High School</u>
Sr IT PM Analyst	Bachelors	6	2	4	6	8	10
IT PM Analyst	Bachelors	4	0	2	4	6	8
Sr Program Manager	Bachelors	6	2	4	6	8	10
Subject Matter Expert III	Bachelors	5	1	5	7	9	11
Subject Matter Expert II	Bachelors	4	0	2	4	6	8
Technical Editor**	Associate's	2	0	0	1	2	6
Systems Integration SME/Training Specialist	Bachelors	6	0	0	2	4	6

**USA COMMITMENT TO PROMOTE SMALL BUSINESS PARTICIPATION
PROCUREMENTPROGRAMS**

PREAMBLE



Seventh Sense Consulting, LLC. provides commercial products and services to ordering activities. We are committed to promoting participation of small, small disadvantaged and women-owned small businesses in our contracts. We pledge to provide opportunities to the small business community through reselling opportunities, mentor-protégé programs, joint ventures, teaming arrangements, and subcontracting.

COMMITMENT

To actively seek and partner with small businesses.

To identify, qualify, mentor and develop small, small disadvantaged and women-owned small businesses by purchasing from these businesses whenever practical.

To develop and promote company policy initiatives that demonstrate our support for awarding contracts and subcontracts to small business concerns.

To undertake significant efforts to determine the potential of small, small disadvantaged and women-owned small business to supply products and services to our company.

To insure procurement opportunities are designed to permit the maximum possible participation of small, small disadvantaged, and women-owned small businesses.

To attend business opportunity workshops, minority business enterprise seminars, trade fairs, procurement conferences, etc., to identify and increase small businesses with whom to partner.

To publicize in our marketing publications our interest in meeting small businesses that may be interested in subcontracting opportunities.

We signify our commitment to work in partnership with small, small disadvantaged and women-owned small businesses to promote and increase their participation in ordering activity contracts. To accelerate potential opportunities please contact us at:

Contract Administrator:

Terrence R Woodley

Executive Vice President

Phone: 571-241-6337

Email: woodleytr@seventhsenseconsulting.com

BEST VALUE
BLANKET PURCHASE AGREEMENT
FEDERAL SUPPLY SCHEDULE

(Insert Customer Name)

In the spirit of the Federal Acquisition Streamlining Act (ordering activity) and (Contractor) enter into a cooperative agreement to further reduce the administrative costs of acquiring commercial items from the General Services Administration (GSA) Federal Supply Schedule Contract(s) _____.



Federal Supply Schedule contract BPAs eliminate contracting and open market costs such as: search for sources; the development of technical documents, solicitations, and the evaluation of offers. Teaming Arrangements are permitted with Federal Supply Schedule Contractors in accordance with Federal Acquisition Regulation (FAR) 9.6.

This BPA will further decrease costs, reduce paperwork, and save time by eliminating the need for repetitive, individual purchases from the schedule contract. The end result is to create a purchasing mechanism for the ordering activity that works better and costs less.

Signatures

_____	_____	_____	_____
Ordering Activity	Date	Contractor	Date



BPA NUMBER _____

**(CUSTOMER NAME)
BLANKET PURCHASE AGREEMENT**

Pursuant to GSA Federal Supply Schedule Contract Number(s) _____, Blanket Purchase Agreements, the Contractor agrees to the following terms of a Blanket Purchase Agreement (BPA) EXCLUSIVELY WITH (ordering activity):

(1) The following contract items can be ordered under this BPA. All orders placed against this BPA are subject to the terms and conditions of the contract, except as noted below:

MODEL NUMBER/PART NUMBER	*SPECIAL BPA DISCOUNT/PRICE
_____	_____
_____	_____
_____	_____

(2) Delivery:

DESTINATION	DELIVERY SCHEDULES / DATES
_____	_____
_____	_____
_____	_____

(3) The ordering activity estimates, but does not guarantee, that the volume of purchases through this agreement will be _____.

(4) This BPA does not obligate any funds.

(5) This BPA expires on _____ or at the end of the contract period, whichever is earlier.

(6) The following office(s) is hereby authorized to place orders under this BPA:

OFFICE	POINT OF CONTACT
_____	_____
_____	_____
_____	_____

(7) Orders will be placed against this BPA via Electronic Data Interchange (EDI), FAX, or paper.

(8) Unless otherwise agreed to, all deliveries under this BPA must be accompanied by delivery tickets or sales slips that must contain the following information as a minimum:

- (a) Name of Contractor;
- (b) Contract Number;



- (c) BPA Number;
- (d) Model Number or National Stock Number (NSN);
- (e) Purchase Order Number;
- (f) Date of Purchase;
- (g) Quantity, Unit Price, and Extension of Each Item (unit prices and extensions need not be shown when incompatible with the use of automated systems; provided, that the invoice is itemized to show the information); and
- (h) Date of Shipment.

(9) The requirements of a proper invoice are specified in the Federal Supply Schedule contract. Invoices will be submitted to the address specified within the purchase order transmission issued against this BPA.

(10) The terms and conditions included in this BPA apply to all purchases made pursuant to it. In the event of an inconsistency between the provisions of this BPA and the Contractor's invoice, the provisions of this BPA will take precedence.



BASIC GUIDELINES FOR USING “CONTRACTOR TEAM ARRANGEMENTS”

Federal Supply Schedule Contractors may use “Contractor Team Arrangements” (see FAR 9.6) to provide solutions when responding to a ordering activity requirements.

These Team Arrangements can be included under a Blanket Purchase Agreement (BPA). BPAs are permitted under all Federal Supply Schedule contracts.

Orders under a Team Arrangement are subject to terms and conditions of the Federal Supply Schedule Contract.

Participation in a Team Arrangement is limited to Federal Supply Schedule Contractors.

Customers should refer to FAR 9.6 for specific details on Team Arrangements.

Here is a general outline on how it works:

- The customer identifies their requirements.
- Federal Supply Schedule Contractors may individually meet the customers needs, or -
- Federal Supply Schedule Contractors may individually submit a Schedules “Team Solution” to meet the customer’s requirement.
- Customers make a best value selection.

GENERAL SERVICES ADMINISTRATION

Federal Supply Service *Authorized Federal Supply Schedule Price List*

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Multiple Award Schedule **Federal Supply Group: Professional Services** **Contract Number: GS-00F-102GA**

For more information on ordering from Federal Supply Schedules
click on the FSS Schedules button at <http://www.gsa.gov/schedules-ordering>
Contract Period: 02/06/2017 and ends 02/05/2022
Price list current as of Modification #PS-0021, effective May 14, 2020

Contractor: SEVENTH SENSE CONSULTING, LLC
14626 CROSSFIELD WAY
WOODBIDGE, VA 22191-4077

Business Size: Small, Disadvantaged, 8(a), Veteran Owned, Service-Disabled Business

In accordance with 13 C.F.R. 121.404, the Contractor is ineligible to participate in any RFQ that is set aside for small business where the subject contract's awarded size status for the preponderance NAICS designated in the RFQ is "other than small".

Telephone: (571) 241-6331
FAX Number: (855)322-7247
Web Site: www.seventhsenseconsulting.com
E-mail: woodleytr@seventhsenseconsulting.com
Contract Administration: Terrence Woodley

CUSTOMER INFORMATION:

1a. Table of Awarded Special Item Number(s) with appropriate cross-reference to page numbers:

SIN	Recovery	SIN Description
541330ENG	541330ENG	Professional Services, Technical and Engineering Services
541611	541611	Management and Financial Consulting, Acquisition and Grants Management Support, and Business Program and Project Management Services
OLM	OLM	Order-Level Materials (OLMs)

1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract. This price is the Government price based on a

unit of one, exclusive of any quantity/dollar volume, prompt payment, or any other concession affecting price. Those contracts that have unit prices based on the geographic location of the customer, should show the range of the lowest price, and cite the areas to which the prices apply. N/A

- 1c. **If the Contractor is proposing hourly rates a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services shall be provided. If hourly rates are not applicable, indicate "Not applicable" for this item. See Price List on page 4**
2. **Maximum Order:** \$1,000,000.00
3. **Minimum Order:** \$100.00
4. **Geographic Coverage (delivery Area):** Worldwide
5. **Point(s) of production (city, county, and state or foreign country):** Same as company address
6. **Discount from list prices or statement of net price:** Government net prices (discounts already deducted). See Attachment.
7. **Quantity discounts:**

GSA prices shall be further discounted for all orders that exceed the Simplified Acquisition Threshold as follows: GSA prices shall be discounted 1% percent from the GSA pricing for all orders greater than \$300,000.
8. **Prompt payment terms:** Net 30 days.

Information for ordering officers: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions.
- 9a. **Notification that Government purchase cards are accepted up to the micro-purchase threshold:** Yes
- 9b. **Notification whether Government purchase cards are accepted or not accepted above the micro-purchase threshold:** will accept
10. **Foreign items (list items by country of origin):** None
- 11a. **Time of Delivery (Contractor insert number of days):** Specified on the Task Order
- 11b. **Expedited Delivery. The Contractor will insert the sentence "Items available for expedited delivery are noted in this price list." under this heading. The Contractor may use a symbol of its choosing to highlight items in its price list that have expedited delivery:** Contact Contractor
- 11c. **Overnight and 2-day delivery. The Contractor will indicate whether overnight and 2-day delivery are available. Also, the Contractor will indicate that the schedule customer may contact the Contractor for rates for overnight and 2-day delivery:** Contact Contractor

- 11d. Urgent Requirements.** The Contractor will note in its price list the “Urgent Requirements” clause of its contract and advise agencies that they can also contact the Contractor’s representative to effect a faster delivery: Contact Contractor
- 12. F.O. B Points(s):** Destination
- 13a. Ordering Address(es):** Same as Contractor
- 13b. Ordering procedures:** For supplies and services, the ordering procedures and information on Blanket Purchase Agreements (BPAs) are found in Federal Acquisition Regulation (FAR) 8.405-3.
- 14. Payment address(es):** Same as company address
- 15. Warranty provision.:** Contractor’s standard commercial warranty.
- 16. Export Packing Charges (if applicable):** N/A
- 17. Terms and conditions of Government purchase card acceptance (any thresholds above the micro-purchase level):** Contact Contractor
- 18. Terms and conditions of rental, maintenance, and repair (if applicable):** N/A
- 19. Terms and conditions of installation (if applicable):** N/A
- 20. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable):** N/A
- 20a. Terms and conditions for any other services (if applicable):** N/A
- 21. List of service and distribution points (if applicable):** N/A
- 22. List of participating dealers (if applicable):** N/A
- 23. Preventive maintenance (if applicable):** N/A
- 24a. Environmental attributes, e.g., recycled content, energy efficiency, and/or reduced pollutants:**
N/A
- 24b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contactor’s website or other location.) The EIT standards can be found at:**
www.Section508.gov/.
- 25. Data Universal Numbering System (DUNS) number:** 078425777
- 26. Notification regarding registration in System Award Management (SAM) database:** Registered

27. Pricing (fully loaded, inclusive of IFF):

SIN(s)	Labor Category	2/6/2020-2/5/2021	2/6/2021-2/5/2022
541330ENG, 541611	Acquisition Analyst I	\$ 83.00	\$ 84.66
541330ENG, 541611	Acquisition Analyst II	\$ 89.72	\$ 91.51
541330ENG, 541611	Acquisition Consultant	\$ 95.29	\$ 97.20
541330ENG, 541611	Administrative Specialist I**	\$ 51.04	\$ 52.06
541330ENG, 541611	Administrative Specialist II**	\$ 53.26	\$ 54.33
541330ENG, 541611	Administrative Specialist III**	\$ 55.47	\$ 56.58
541330ENG, 541611	Principal Consultant I	\$ 189.22	\$ 193.00
541330ENG, 541611	Project Manager	\$ 122.60	\$ 125.05
541330ENG, 541611	Sr Acquisition Consultant	\$ 142.19	\$ 145.04
541330ENG, 541611	Sr Program Manager	\$ 155.87	\$ 158.99
541330ENG, 541611	Subject Matter Expert II	\$ 111.06	\$ 113.28
541330ENG, 541611	Subject Matter Expert III	\$ 120.50	\$ 122.91
541330ENG, 541611	Technical Editor**	\$ 56.59	\$ 57.72

Service Contract Labor Standards (SCLS) Matrix **

SCLS Eligible Labor Category	SCLS Equivalent Code Title	Wage Determination No
Administrative Specialist I	Secretary I, 01311	2015-4282
Administrative Specialist II	Secretary II, 01312	2015-4282
Administrative Specialist III	Secretary III, 01313	2015-4282
Technical Editor	Technical Writer I Code 30461	2015-4002

Service Contract Labor Standards (SCLS) are applicable to this contract and it includes SCLS-eligible labor categories. The prices for the cited SCLS labor categories are based on the U.S. Department of Labor Wage Determination Number(s) identified in the SCLS matrix above. The prices offered are based on the preponderance of where work is performed and should the contractor perform in an area with lower SCLS rates, resulting in lower wages being paid, the task order prices will be discounted accordingly. The WD is based upon the Geographic Area is for Washington DC.

LABOR CATEGORY DESCRIPTIONS

Acquisition Analyst I

Functional Responsibilities: Provides analysis and document development required at any phase of the cradle-to-grave acquisition life cycle. With limited supervision, uses Government-provided and publicly available information to deliver high value acquisition-support services in compliance with all applicable regulations, policy, and law.

Minimum Education: Bachelor’s

Minimum Experience: Six years’ experience

Acquisition Analyst II

Functional Responsibilities: Leads individual tasks or work streams of acquisition support projects providing analysis and deliverable development using Government-provided and publicly available information.

Minimum Education: Bachelor’s

Minimum Experience: Eight years’ experience

Acquisition Consultant

Functional Responsibilities: A mid-level Acquisition consultant; under guidance, carries out pre-determined and recurring tasks which are designed to provide broad, but limited exposure to the contracts profession. Assignments may include, but are not limited to general cradle to grave contract administration. Limited support functions may include acquisition planning, proposal solicitation preparation, market research/analysis, source selection and administration of terms and conditions, negotiation and preparation of contract award and modifications, cost/price analysis, support government in the evaluation of contractor performance, contract termination, and contract close-out. Exposure to FAR and/or DFAR.

Minimum Education: BA/BS

Minimum Experience: 4 years

Administrative Specialist I (Junior Level Administrative Specialist)

Functional Responsibilities: Provides daily office support in general clerical and administrative duties.

Minimum Education: High school

Minimum Experience: One years' experience in general office duties such as word processing, filing, data input, and answering telephones.

Administrative Specialist II (Mid-Level Administrative Specialist)

Functional Responsibilities: Perform general office duties. Perform basic statistical and budget tasks. Manage and maintain calendars and schedules and prepare reports, memos, letters, travel vouchers, and other documents using word processing, spreadsheet, database, and/or presentation software. Read and analyze incoming memos, submissions, and reports in order to determine significance and plan distribution. Open, sort, and distribute incoming correspondence, faxes and email as well as file and retrieve documents, records and reports. Prepare responses to correspondence containing routine inquiries. Maintain library documents. Communicate effectively with all levels of people within and outside the organization. Greet visitors, check clearances and determine access to individuals and groups. Provides general acquisition support. Performs all tasks with minimal guidance.

Minimum Education: High school

Minimum Experience: Three years' experience with general secretarial, administrative and office experience.

Administrative Specialist III (Senior Level Administrative Specialist)

Functional Responsibilities: General office / administrative duties, basic statistical and budget tasks, analysis and preparation of routine documents. Maintains scheduling, travel, and library/documentation procedures. Support of acquisition staff.

Minimum Education: Associate's or equivalent

Minimum Experience: Six years' experience with general administrative and office experience, with general office computer skills. General familiarity and experience with the acquisition process. Experience in working with all levels of staff, with effective communication.

Project Manager

Functional Responsibilities Functions in a Project Management role. Provides technical knowledge, advice and recommendations on the effectiveness and efficiency of government programs. Analyzes the problem and the information to be processed. Evaluates and provides management with advice and recommendations on the effectiveness and efficiency of government programs. Involves applying advanced or specialized knowledge of the substantive nature of agency programs and activities; agency missions, policies, and objectives; management principles and processes; and the analytical and

evaluative methods and techniques for assessing program development or execution. Provides functional expertise guidance and assistance to other program analysts.

Minimum Education: BA/BS

Minimum Experience: 5 years

Principal Consultant I (Principle Consultant I)

Functional Responsibilities: Provides expert advice to agency senior staff in a wide variety of department level activities and/or major programs. Delivers senior level management and oversight to agency leadership as needed. Analyzes project requirements and develops strategic solutions and tactical plans to meet agency's needs. Capable of planning, directing and implementing initiatives having served in an executive/leadership role in high levels of government or the private sector. Duties may include researching legislative and organizational matters, recommending alternatives and best practices, reviewing organizational effectiveness and recommending improvement, and developing communication strategies for both internal and external audiences.

Minimum Education: Master's or equivalent

Minimum Experience: Ten years' Government contracting experience.

Senior Acquisition Consultant

Functional Responsibilities: Senior-level acquisition consultant carries out pre-determined and recurring cradle to grave contract administration duties. May serve in a management role. Functions may include acquisition planning, proposal solicitation preparation, market research/analysis, source selection and administration of terms and conditions, cost/price analysis, negotiation, preparation of contract award and modifications, support government in the evaluation of contractor performance, contract termination, and contract closeout. Knowledge and exposure to cost reimbursement/cost sharing contracts and review of claims and equitable adjustments. Ability to simultaneously manage, coordinate and pursue multiple, complex projects and activities. Extensive knowledge of the FAR and/or DFAR.

Minimum Education: BA/BS

Minimum Experience: 8 years

Senior Program Manager

Functional Responsibilities: A senior-level Program Manager role directs the planning and management of single or multiple projects and retains overall responsibility for performance including cost, schedule, deliverables and contractual compliance. Responsible for overall success of the projects and ensures goals and standards are successfully implemented. Serves as the senior liaison to government and outside representatives and coordinates activities of support personnel. Has authority and responsibility to identify and commit resources required to support effort. Crafts and enforces quality control programs.

Minimum Education: BA/BS

Minimum Experience: 7 years

Subject Matter Expert II

Functional Responsibilities: Under guidance of Subject Matter Expert III, supports for acquisition and procurement processes for the Federal Government Acquisition process. Can manage pre-determined and recurring cradle to grave contract administration/management duties. Functions may include acquisition planning, proposal solicitation preparation, market research/analysis, source selection and administration of terms and conditions, cost/price analysis, negotiation, preparation of contract modifications, evaluation of performance, contract termination, and contract closeout. Knowledge and exposure to cost reimbursement/cost sharing contracts and review of claims and equitable adjustments. Ability to simultaneously manage, coordinate and pursue multiple, complex projects and activities. Extensive knowledge of the FAR and/or DFAR and applicable supplements.

Minimum Education: BA/BS
Minimum Experience: 5 Years

Subject Matter Expert III

Functional Responsibilities: Industry expert for acquisition and procurement processes for the Federal Government Acquisition process. Can manage pre-determined and recurring cradle to grave contract administration/management duties. May serve in a management role. Functions may include acquisition planning, proposal solicitation preparation, market research/analysis, source selection and

administration of terms and conditions, cost/price analysis, negotiation, preparation of contract modifications, evaluation of performance, contract termination, and contract closeout.

Knowledge and exposure to cost reimbursement/cost sharing contracts and review of claims and equitable adjustments. Ability to simultaneously manage, coordinate and pursue multiple, complex projects and activities. Extensive knowledge of the FAR and/or DFAR.

Minimum Education: BA/BS
Minimum Experience: 6 years

Technical Editor

Functional Responsibilities: Assist in collecting and organizing information for preparation of user manuals, training materials, installation guides, proposals, and reports. Edit functional descriptions, system specifications, user manuals, special reports, or any other customer deliverables and documents.

Minimum Education: BA/BS
Minimum Experience: 2 Years

Allowed Substitutions for Awarded Labor Categories

Labor Category	Min Edu	Min Exp	PhD	Masters	Bachelors	Associate	High School
Sr Program Manager	Bachelor's	7	3	5	7	9	11
Sr Acquisition Consultant	Bachelor's	8	4	6	8	10	12
Acquisition Consultant	Bachelor's	4	0	2	4	6	8
Project Manager	Bachelor's	5	1	5	7	9	11
Subject Matter Expert III	Bachelor's	6	2	4	6	8	10
Subject Matter Expert II	Bachelor's	5	1	5	7	9	11
Technical Editor**	Bachelor's	2	2	2	2	4	6
Acquisition Analyst I	Bachelor's	6	2	4	6	8	10
Acquisition Analyst II	Bachelor's	8	4	6	8	10	12
Administrative Specialist I	High School	1	0	0	0	0	1
Administrative Specialist II	High School	3	—	—	—	1	3
Administrative Specialist III	Associate's	6	—	2	4	6	8
Principal Consultant I	Master's	10	8	10	12	14	16