

# **GENERAL SERVICES ADMINISTRATION**

# **Federal Supply Service** *Authorized Federal Supply Schedule Price List*

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through **GSA** *Advantage*!®, a menu-driven database system. The INTERNET address for **GSA** *Advantage*!® is: http://www.GSAAdvantage.gov.

#### Multiple Award Schedule (MAS) Federal Supply Group: Professional Services Contract Number: GS-00F-102GA For more information on ordering from Federal Supply Schedules go to the GSA Schedules page at GSA.gov. Contract Period: 2/6/2022 – 2/5/2027 Price list current as of Modification #PS-0034, effective 2/17/2022

Contractor:	SEVENTH SENSE CONSULTING, LLC 14626 CROSSFIELD WAY WOODBRIDGE, VA 22191-4077					
Business Size:	Small, Disadvantaged, 8(a), Veteran Owned, Service-Disabled Business					
Telephone: Web Site: E-mail: Contract Administration	(571) 241-6331 https://www.seventhsenseconsulting.com woodleytr@seventhsenseconsulting.com <b>n:</b> Terrence Woodley					

In accordance with 13 C.F.R. 121.404, the Contractor is ineligible to participate in any RFQ that is set aside for small business where the subject contract's awarded size status for the preponderance NAICS designated in the RFQ is "other than small".

### **CUSTOMER INFORMATION:**

1a. Table of Awarded Special Item Number(s) with appropriate cross-reference to page numbers:

SIN	Recovery	SIN Description	Cooperative Purchasing	Disaster Recovery
541330ENG	541330ENG	Engineering Services	No	Yes
541611	541611	Management and Financial Consulting, Acquisition and Grants Management Support, and Business Program and Project Management Services	No	Yes
OLM	OLM	Order-Level Materials (OLMs)	No	Yes

- 1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract. This price is the Government price based on a unit of one, exclusive of any quantity/dollar volume, prompt payment, or any other concession affecting price. Those contracts that have unit prices based on the geographic location of the customer, should show the range of the lowest price, and cite the areas to which the prices apply. N/A
- 1c. If the Contractor is proposing hourly rates a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services shall be provided. If hourly rates are not applicable, indicate "Not applicable" for this item. See Price List on page 4
- 2. Maximum Order: \$1,000,000.00
- **3. Minimum Order:** \$100.00
- 4. Geographic Coverage (delivery Area): Worldwide
- 5. Point(s) of production (city, county, and state or foreign country): Same as company address
- 6. Discount from list prices or statement of net price: Government net prices (discounts already deducted). See Attachment.
- 7. Quantity discounts: GSA prices shall be discounted 1% percent from the GSA pricing for all orders greater than \$300,000.
- **8. Prompt payment terms:** Net 30 days. "Information for ordering officers: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions."
- 9. Foreign items (list items by country of origin): None
- 10a. Time of Delivery (Contractor insert number of days): Specified on the Task Order
- 10b. Expedited Delivery. The Contractor will insert the sentence "Items available for expedited delivery are noted in this price list." under this heading. The Contractor may use a symbol of its choosing to highlight items in its price list that have expedited delivery: Contact Contractor
- 10c. Overnight and 2-day delivery. The Contractor will indicate whether overnight and 2-day delivery are available. Also, the Contractor will indicate that the schedule customer may contact the Contractor for rates for overnight and 2-day delivery: Contact Contractor
- 10d. Urgent Requirements. The Contractor will note in its price list the "Urgent Requirements" clause of its contract and advise agencies that they can also contact the Contractor's representative to effect a faster delivery: Contact Contractor
- 11. F.O. B Points(s): Destination
- 12a. Ordering Address(es): Same as Contractor

- **12b. Ordering procedures:** For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's), are found in Federal Acquisition Regulation (FAR) 8.405-3.
- 13. Payment address(es): Same as company address
- 14. Warranty provision.: Contractor's standard commercial warranty.
- 15. Export Packing Charges (if applicable): N/A
- 16. Terms and conditions of rental, maintenance, and repair (if applicable): N/A
- 17. Terms and conditions of installation (if applicable): N/A
- 18a. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable): N/A
- 18b. Terms and conditions for any other services (if applicable): N/A
- 19. List of service and distribution points (if applicable): N/A
- 20. List of participating dealers (if applicable): N/A
- 21. Preventive maintenance (if applicable): N/A
- 22a. Special attributes such as environmental attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants): N/A
- 22b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contactor's website or other location.) The EIT standards can be found at: N/A
- 23. Unique Entity Identifier (UEI) Number: NKDGL87VMHM4
- 24. Notification regarding registration in System for Award Management (SAM) database. Contractor registered and Active in SAM

SIN(s)	Labor Category	Year 6 2/6/2022- 2/5/2023	Year 7 2/6/2023- 2/5/2024	Year 8 2/6/2024- 2/5/2025	Year 9 2/6/2025- 2/5/2026	Year 10 2/6/2026- 2/5/2027
541330ENG, 541611	Acquisition Analyst I	\$86.35	\$88.08	\$89.84	\$91.64	\$93.47
541330ENG, 541611	Acquisition Analyst II	\$93.34	\$95.21	\$97.11	\$99.05	\$101.03
541330ENG, 541611	Administrative Specialist I**	\$53.10	\$54.16	\$55.25	\$56.35	\$57.48
541330ENG, 541611	Administrative Specialist II**	\$55.42	\$56.52	\$57.66	\$58.81	\$59.98
541330ENG, 541611	Administrative Specialist III**	\$57.71	\$58.87	\$60.04	\$61.24	\$62.47
541330ENG, 541611	Principal Consultant I	\$196.86	\$200.80	\$204.81	\$208.91	\$213.09
541330ENG, 541611	Sr Program Manager	\$162.17	\$165.41	\$168.72	\$172.10	\$175.54
541330ENG, 541611	Sr Acquisition Consultant	\$147.94	\$150.89	\$153.91	\$156.99	\$160.13
541330ENG, 541611	Acquisition Consultant	\$99.14	\$101.12	\$103.14	\$105.20	\$107.30
541330ENG, 541611	Project Manager	\$127.55	\$130.10	\$132.71	\$135.36	\$138.07
541330ENG, 541611	Subject Matter Expert III	\$125.37	\$127.87	\$130.43	\$133.04	\$135.70
541330ENG, 541611	Subject Matter Expert II	\$115.55	\$117.86	\$120.22	\$122.62	\$125.07
541330ENG, 541611	Technical Editor**	\$58.87	\$60.05	\$61.25	\$62.48	\$63.73

### Pricing (fully loaded, inclusive of IFF):

# Service Contract Labor Standards (SCLS) Matrix \*\*

SCLS Eligible Labor Category	SCSL Equivalent Code Title	Wage Determination No		
Administrative Specialist I	Secretary I, 01311	2015-4282		
Administrative Specialist II	Secretary II, 01312	2015-4282		
Administrative Specialist III	Secretary III, 01313	2015-4282		
Technical Editor	Technical Writer I Code	2015-4002		

The Service Contract Labor Standards, formerly the Service Contract Act (SCA), apply to this contract and it includes SCLS applicable labor categories. Labor categories and fixed price services marked with a (\*\*) in this pricelist are based on the U.S. Department of Labor Wage Determination Number(s) identified in the SCLS/SCA matrix. The prices awarded are in line with the geographic scope of the contract (i.e., nationwide).

## LABOR CATEGORY DESCRIPTIONS

#### **Acquisition Analyst I**

**Functional Responsibilities:** Provides analysis and document development required at any phase of the cradle-to-grave acquisition life cycle. With limited supervision, uses Government-provided and publicly available information to deliver high value acquisition-support services in compliance with all applicable regulations, policy, and law.

Minimum Education: Bachelor's Minimum Experience: Six years' experience

#### **Acquisition Analyst II**

**Functional Responsibilities:** Leads individual tasks or work streams of acquisition support projects providing analysis and deliverable development using Government-provided and publicly available information.

Minimum Education: Bachelor's Minimum Experience: Eight years' experience

#### **Acquisition Consultant**

**Functional Responsibilities:** A mid-level Acquisition consultant; under guidance, carries out predetermined and recurring tasks which are designed to provide broad, but limited exposure to the contracts profession. Assignments may include, but are not limited to general cradle to grave contract administration. Limited support functions may include acquisition planning, proposal solicitation preparation, market research/analysis, source selection and administration of terms and conditions, negotiation and preparation of contract award and modifications, cost/price analysis, support government in the evaluation of contractor performance, contract termination, and contract close-out. Exposure to FAR and/or DFAR.

Minimum Education: BA/BS Minimum Experience: 4 years

#### Administrative Specialist I (Junior Level Administrative Specialist)

**Functional Responsibilities:** Provides daily office support in general clerical and administrative duties. **Minimum Education:** High school

**Minimum Experience:** One years' experience in general office duties such as word processing, filing, data input, and answering telephones.

#### Administrative Specialist II (Mid-Level Administrative Specialist)

**Functional Responsibilities:** Perform general office duties. Perform basic statistical and budget tasks. Manage and maintain calendars and schedules and prepare reports, memos, letters, travel vouchers, and other documents using word processing, spreadsheet, database, and/or presentation software. Read and analyze incoming memos, submissions, and reports in order to determine significance and plan distribution. Open, sort, and distribute incoming correspondence, faxes and email as well as file and retrieve documents, records and reports. Prepare responses to correspondence containing routine inquiries. Maintain library documents. Communicate effectively with all levels of people within and outside the organization. Greet visitors, check clearances and determine access to individuals and groups. Provides general acquisition support. Performs all tasks with minimal guidance.

**Minimum Experience:** Three years' experience with general secretarial, administrative and office experience.

#### Administrative Specialist III ( Senior Level Administrative Specialist)

**Functional Responsibilities:** General office / administrative duties, basic statistical and budget tasks, analysis and preparation of routine documents. Maintains scheduling, travel, and library/documentation procedures. Support of acquisition staff.

Minimum Education: Associate's or equivalent

**Minimum Experience:** Six years' experience with general administrative and office experience, with general office computer skills. General familiarity and experience with the acquisition process. Experience in working with all levels of staff, with effective communication.

#### **Project Manager**

**Functional Responsibilities** Functions in a Project Management role. Provides technical knowledge, advice and recommendations on the effectiveness and efficiency of government programs. Analyzes the problem and the information to be processed. Evaluates and provides management with advice and recommendations on the effectiveness and efficiency of government programs. Involves applying advanced or specialized knowledge of the substantive nature of agency programs and activities; agency missions, policies, and objectives; management principles and processes; and the analytical and evaluative methods and techniques for assessing program development or execution. Provides functional expertise guidance and assistance to other program analysts.

Minimum Education: BA/BS Minimum Experience: 5 years

#### Principal Consultant I (Principle Consultant I)

**Functional Responsibilities:** Provides expert advice to agency senior staff in a wide variety of department level activities and/or major programs. Delivers senior level management and oversight to agency leadership as needed. Analyzes project requirements and develops strategic solutions and tactical plans to meet agency's needs. Capable of planning, directing and implementing initiatives having served in an executive/leadership role in high levels of government or the private sector. Duties may include researching legislative and organizational matters, recommending alternatives and best practices, reviewing organizational effectiveness and recommending improvement, and developing communication strategies for both internal and external audiences.

Minimum Education: Master's or equivalent

Minimum Experience: Ten years' Government contracting experience.

#### **Senior Acquisition Consultant**

**Functional Responsibilities:** Senior-level acquisition consultant carries out pre-determined and recurring cradle to grave contract administration duties. May serve in a management role. Functions may include acquisition planning, proposal solicitation preparation, market research/analysis, source selection and administration of terms and conditions, cost/price analysis, negotiation, preparation of contract award and modifications, support government in the evaluation of contractor performance, contract termination, and contract closeout. Knowledge and exposure to cost reimbursement/cost sharing contracts and review of claims and equitable adjustments. Ability to simultaneously manage, coordinate and pursue multiple, complex projects and activities. Extensive knowledge of the FAR and/or DFAR.

Minimum Education: BA/BS Minimum Experience: 8 years

**Senior Program Manager** 

**Functional Responsibilities:** A senior-level Program Manager role directs the planning and management of single or multiple projects and retains overall responsibility for performance including cost, schedule, deliverables and contractual compliance. Responsible for overall success of the projects and ensures goals and standards are successfully implemented. Serves as the senior liaison to government and outside representatives and coordinates activities of support personnel. Has authority and responsibility to identify and commit resources required to support effort. Crafts and enforces quality control programs. **Minimum Education:** BA/BS

**Minimum Experience:** 7 years

#### **Subject Matter Expert II**

**Functional Responsibilities:** Under guidance of Subject Matter Expert III, supports for acquisition and procurement processes for the Federal Government Acquisition process. Can manage pre-determined and recurring cradle to grave contract administration/management duties. Functions may include acquisition planning, proposal solicitation preparation, market research/analysis, source selection and administration of terms and conditions, cost/price analysis, negotiation, preparation of contract modifications, evaluation of performance, contract termination, and contract closeout. Knowledge and exposure to cost reimbursement/cost sharing contracts and review of claims and equitable adjustments. Ability to simultaneously manage, coordinate and pursue multiple, complex projects and activities. Extensive knowledge of the FAR and/or DFAR and applicable supplements. **Minimum Education:** BA/BS **Minimum Experience:** 5 Years

#### Subject Matter Expert III

**Functional Responsibilities:** Industry expert for acquisition and procurement processes for the Federal Government Acquisition process. Can manage pre-determined and recurring cradle to grave contract administration/management duties. May serve in a management role. Functions may include acquisition planning, proposal solicitation preparation, market research/analysis, source selection and

administration of terms and conditions, cost/price analysis, negotiation, preparation of contract modifications, evaluation of performance, contract termination, and contract closeout.

Knowledge and exposure to cost reimbursement/cost sharing contracts and review of claims and equitable adjustments. Ability to simultaneously manage, coordinate and pursue multiple, complex projects and activities. Extensive knowledge of the FAR and/or DFAR. Minimum Education: BA/BS Minimum Experience: 6 years

#### **Technical Editor**

**Functional Responsibilities:** Assist in collecting and organizing information for preparation of user manuals, training materials, installation guides, proposals, and reports. Edit functional descriptions, system specifications, user manuals, special reports, or any other customer deliverables and documents. **Minimum Education:** BA/BS **Minimum Experience:** 2 Years

	<b>Requirement</b>		Substitution Equivalencies				
Labor Category	<u>Min Edu</u>	<u>Min</u> Exp	<u>PhD</u>	<u>Masters</u>	<b>Bachelors</b>	<u>Associate</u>	<u>High</u> School
Acquisition Analyst I	Bachelors	6	2	4		8	10
Acquisition Analyst II	Bachelors	8	4	6		10	12
Administrative Support Specialist I **	High School	1	0	0	0	0	
Administrative Support Specialist II **	High School	3	0	0	0	1	
Administrative Support Specialist II **	Associates	6	0	2	4		8
Principal Consultant I	Masters	10	8		12	14	16
Sr Program Manager	Bachelors	7	3	5		9	11
Sr Acquisition Consultant	Bachelors	8	4	6		10	12
Acquisition Consultant	Bachelors	4	0	2		6	8
Project Manager	Bachelors	5	1	3		9	11
Subject Matter Expert III	Bachelors	6	2	4		8	10
Subject Matter Expert II	Bachelors	5	1	3		9	11
Technical Editor**	Bachelors	2	0	0		4	6

# **Allowed Substitutions for Awarded Labor Categories**